

1. Chris, a FEMA educational specialist is working with a local university to develop a fire safety training program for FEMA employees. The university offers Chris a part-time consulting job on developing fire safety courses. Which of the following should Chris do?
 - a. Turn down the job because it would create a conflict of interest.
 - b. Defer payment until Chris' official duties associated with the university are finished.
 - c. Accept the job because it is related to the training program being developed.
 - d. Agree to teach the course because the salary is minimal.
2. George, a FEMA employee, assesses Information Technology (IT) needs for FEMA. An IT vendor who does business with FEMA knows that George is a football fan and offers him two tickets to a game. Is this statement TRUE or FALSE: George may accept the free tickets because this is a one-time event, not a frequent occurrence.
 - a. True
 - b. False
3. A FEMA office needs a conference planner, and Bert's sister has a conference planning business. Which of the following actions may Bert take?
 - a. Provide his sister with project details so she can make the best presentation.
 - b. Fill out and submit an application or offer to be submitted by his sister to the agency.
 - c. Tell his sister where a contract solicitation or announcement is publicly posted.
 - d. Recommend his sister's company to his boss.
4. Yolanda, a FEMA employee, plans to solicit contributions for a retirement gift for her boss. Which of the following is Yolanda NOT permitted to do?
 - a. Send an e-mail to all employees soliciting a voluntary contribution.
 - b. Describe the gift but not require a dollar contribution for the gift.
 - c. Encourage contractors to sponsor the retirement party.
 - d. Limit contributions to \$10 or less.
5. Which of the following is TRUE about Government ethics rules?
 - a. A Government employee should rely on his or her own conscience to decide if he or she is acting ethically.
 - b. Federal ethics rules are designed to maintain public confidence in the integrity of Government.
 - c. Federal ethics regulations only apply to Presidential appointees and senior director-level positions.
 - d. There are no disciplinary penalties for violating Government ethics rules.
6. Rita, a FEMA manager, has a second job as a realtor. Which of the following is Rita allowed to do?
 - a. She may call her clients on her office phone.
 - b. She may e-mail her clients from her Government account.
 - c. She may enter her real estate listings from her Government computer.
 - d. She may use her personal cell phone to contact clients during her lunch break.

7. A FEMA manager supports a candidate for a local partisan election. Select the reason below as to why the manager cannot send an e-mail invitation to a fundraiser for a candidate from his office computer.
 - a. Government employees may only use their position if the candidate is a relative.
 - b. Government employees may not use Government workplaces or equipment for political activities.
 - c. Government employees may only fundraise in the workplace if they support all candidates equally.
 - d. Government employees may not fundraise from their office area, but may post campaign materials in their break room.
8. Ruth, a FEMA supervisor, has a side business selling cookware out of her home. Can she sell any merchandise to her subordinates at FEMA?
 - a. Yes, Ruth may sell the cookware to her subordinates because participation is optional.
 - b. Yes, Ruth may sell merchandise to subordinates if the total cost of value is under \$20.
 - c. No, Ruth may not sell the merchandise to her subordinates.
 - d. No, Ruth may not sell in the office but may contact subordinates after hours.
9. You are a FEMA employee assigned as a contracting officer to work with Five Star Generators. Five Star Generators' current contract, worth over \$10 million, is being re-competed. A Five Star Generators manager asks you to write an endorsement for the company to use on its bid. The manager also offers you a job. Which of the following is the best course of action for you to follow?
 - a. Provide the endorsement for the company, but turn down the job.
 - b. Provide the endorsement for the company and agree to take their offer of employment.
 - c. Refuse to take the job or give an endorsement, and notify your supervising contracting officer or the head of the contracting activity.
 - d. Refuse to take the job or give an endorsement, but offer Five Star Generators inside information regarding the bid.
10. Helen is a FEMA employee. Her friend is working on a proposal for a Department of Health and Human Services (HHS) contract bid solicitation related to pandemic influenza. During a social event, Helen mentions some facts to her friend that are contained in internal, nonpublic agency information about a recent pandemic influenza exercise that might help her friend's in putting together a technical proposal for the bid. Is this a violation of ethics rules?
 - a. Yes, Helen cannot reveal internal, nonpublic information to her friend.
 - b. Yes, because Helen should not be associated with anyone who provides contractual services to the Federal agencies.
 - c. No, because the documents were not provided to Helen's friend.
 - d. No, because the proposal is being submitted to HHS rather than FEMA.